

# **EDUCATION DIRECTOR**

**Job Title:** Education Director

**Department:** Starbound Theatre & Creative ArtReach

**Reports To:** Managing Artistic Director/Chief Creative Officer

**Position Type:** Part Time 20 hours per week

## **Position Overview**

The Education Director will play a pivotal role in designing, managing, and implementing the educational and outreach programs for Rodgers Creative Enterprises under both the Creative ArtReach and Starbound Theatre divisions. The ideal candidate will have a passion for arts education, demonstrated experience in curriculum development, and a proven track record of successful program coordination for youth audiences.

## **Key Responsibilities**

### **Creative ArtReach:**

- Oversee curriculum planning for after-school programs across multiple sites, ensuring alignment with Creative ArtReach's educational goals.
- Collaborate with site leaders and teaching artists to implement high-quality arts education programs, including hands-on activities that foster student engagement in various creative disciplines.
- Evaluate and refine program content regularly to maintain educational effectiveness and relevance.

### **Starbound Theatre:**

- Coordinate all aspects of student matinee performances, including scheduling, logistics, and audience engagement.
- Organize and oversee shows on tour for school performances, ensuring seamless operations from planning to execution.
- Design and update curriculum for music, dance, and theatre enrichment, aimed at enhancing students' creative skills and appreciation for the arts.
- Develop and facilitate training programs for enrichment teaching artists to maintain consistency and excellence in program delivery.

### **General Duties:**

- Collaborate with the Artistic Director to align educational initiatives with Rodgers Creative Enterprises' mission and values.

- Develop and manage the annual budget for educational programs, ensuring resource allocation aligns with program needs.
- Establish and maintain relationships with schools, community organizations, and families to promote programs and encourage participation.
- Regularly assess and report on program impact, maintaining high standards in all educational programming.

### **Qualifications**

- Bachelor's degree in Education, Arts Administration, Performing Arts, or related field; or Minimum of 3 years of experience in arts education, curriculum development, and program management.
- Strong organizational skills with a demonstrated ability to manage multiple programs simultaneously.
- Excellent communication and interpersonal skills, with the ability to engage effectively with students, teaching artists, and community partners.
- Ability to work flexible hours, including occasional evenings and weekends as program needs dictate. Possibility of remote work as well.

### **Benefits**

- Starting hourly salary: \$24/per hour.
- Opportunities for professional development
- A creative, collaborative work environment dedicated to advancing arts education and enriching communities